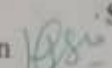


SMSD GOVT. COLLEGE, NANGAL CHAUDHARY DISTRICT
MAHENDERGARH

INTERNAL QUALITY ASSURANCE CELL (IQAC) 2020-21
Minutes of Meeting for IQAC held at Principal Office on 10/08/2020

Following faculty members and officials were present in the meeting chaired by Hon'ble Principal.

Name of Faculty	Designation	Signature
1. Sh. Harlal Singh	Principal & Chairman	
2. Dr. Anil Yadav	Member	
3. Dr. Parul Gupta	Member	
4. Dr. Satish Kumar Yadav	Member	
5. Sh. Anil Kumar	Member	
6. Sh. Desh Pal (Social Worker)	Member	
7. Sh. Jaswant (Social Worker)	Member	
8. Ekta (2081420004 BAIII)	Member	
9. Poonam (2081420070 BAIII)	Member	

ACTION TAKEN REPORT 2019-2020

1. The time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra-curricular activities followed accordingly.
2. Smart classrooms and ppt method is used during the session.
3. The extension lectures were organized by departments and the faculty was encouraged to attend and participate in seminars, conferences and workshops in different subjects.
4. The curriculum/syllabus is taught and completed well in the time and regular class tests and assignments were also conducted.
5. The discipline committee effectively took care that the students abide by the rules and regulations of the institute.
6. Old building of the college that was declared unsafe has been demolished.
7. Correspondences have been made to demand buildings for library, teaching blocks etc. from the department.
8. The students are also encouraged for EDUSAT Classes to equip them with latest knowledge of subject.

Above are the actions taken on the minutes of previous meeting of previous session and, today, the IQAC has discussed upon and proposed the following pursuits to undertake during this session. The minutes of the meeting are as given below:

Minutes of the meeting 2020-21:-

1. To ensure that the time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra-curricular activities be followed accordingly.
2. To motivate for smooth teaching by using various teaching aids and latest technology.
3. To ensure proper organization of extension lectures, and encourage the faculty members to attend and participate in seminars, conferences and workshops in different subjects.
4. To check that the curriculum/syllabus is taught and completed well in the time and regular class tests and assignments are also conducted.
5. The committee will make it sure that the students abide by the rules and regulations of the institution.
6. It is also noticed that the capacity of drinking water tanks is not enough to meet the requirement especially in summers because the water supply time has decrease significantly. So water tanks capacity may be upgraded. The connection line to the campus is small, so demand for a bigger connection will be made to Water Works department.
7. Some of the offices and rooms need maintenance and white-wash too. So these places are to be mended and whitewashed.
8. It is seen that there are frequent cuts in electricity, so some more inverter and batteries may be purchased for departments and offices.
9. Light facility in the campus during the night is not adequate, so, to ensure safety of the institution, it is proposed to install high mask lights in the grounds of the campus.
10. Some coolers may also be installed in the office, staff-room and the departments.
11. To demand building for library, teaching blocks etc. from the department.
12. To check the proper use of EDUSAT to enhance the latest knowledge of students.
13. To write for the service of Gen-Set as it is not serviced since installation.
14. Some more plants and vases be purchased to beautify the campus.
15. The paint on the iron benches and tiles around the ground is worn out so these benches and tiles be repainted.

The meeting ended with a vote of thanks to the Chair.